

ACHMORE COMMUNITY HALL ASSOCIATION
Minutes of meeting Wednesday 17th SEPTEMBER 2025 at 7.30pm

1) Present: Angie Gibson, Ellanne Fraser, Jackie Parsons, David Kemp
Mel Prytz (minutes)

2) Apologies: Mhairi Macrae, Ruth Mockett, Marion Howat,

3) Approval of August minutes: Jackie approved the minutes and Ellanne seconded the minutes.

4) Treasurer's Report: No report

5) Booking Report: 'Trees For Life' cancelled their booking for 2026.

Jann has been in touch to book the Hall for The Shinty Club fundraiser. It was agreed to charge £80.00 for this.

The committee will review charges for hall hire at a future meeting and research prices elsewhere. Hire of WIFI also to be discussed.

6) 100 Club: 1st Prize Ian Robertshaw

 2nd Prize Ruth Mockett

 3rd Prize Janet MacPherson

7) Correspondence:

CM Net got in touch re how to proceed with issues regarding the hall WIFI. All problems once investigated by the committee should be reported via email to cmnetcic@gmail.com (detailed message on Hall Committee Whats App)

'Joe's Sheds' quoted for a new shed with tin roof and same dimensions (4x3m) as current shed £4,500

We are also awaiting a quote from Chris.

8) Matters Arising:

a) Hall Governance/Legal

i) **Draft SCIO** – First draft of the SCIO constitution has been sent to the Hall Committee for reading.

ii) **Entertainment License Risk Assessment** The committee spent the remainder of the meeting following up the risk assessment and the Fire Safety Checklist.

Regarding safe movement around the site in case of fire and other hazards we agreed:

To remove the large hotplate outside (it will remain available to borrow) and the gas cylinder.

Gas pipe outside kitchen area to be cut and capped. The paving and step by the gate in the car park to be straightened and levelled.

Temporary closure of access to the garden whilst the drainage is being sorted.

The key safe has been repositioned on the pillar in front of the entrance.

Other safety measures to include hooks to hold the ladder securely in the store cupboard

Regarding other items on Fire safety check list:

An annual Fire Risk Assessment to be done, next due 17th Sept 2026

Not all MCP's are working, MacGregors Fire Protection are due to do the annual service of the Fire Extinguishers in Oct. Jackie has asked MacGregors to put together a package cost for annual fire checks to include including MCP's, Smoke detectors etc, as well as the fire extinguishers.

9) A.O.B

MANY THANKS to Roddy for all the work on the trees around the hall.

The meeting closed at 8.50pm

The date of the next meeting is Wednesday 1st October 2025 at 7.30pm